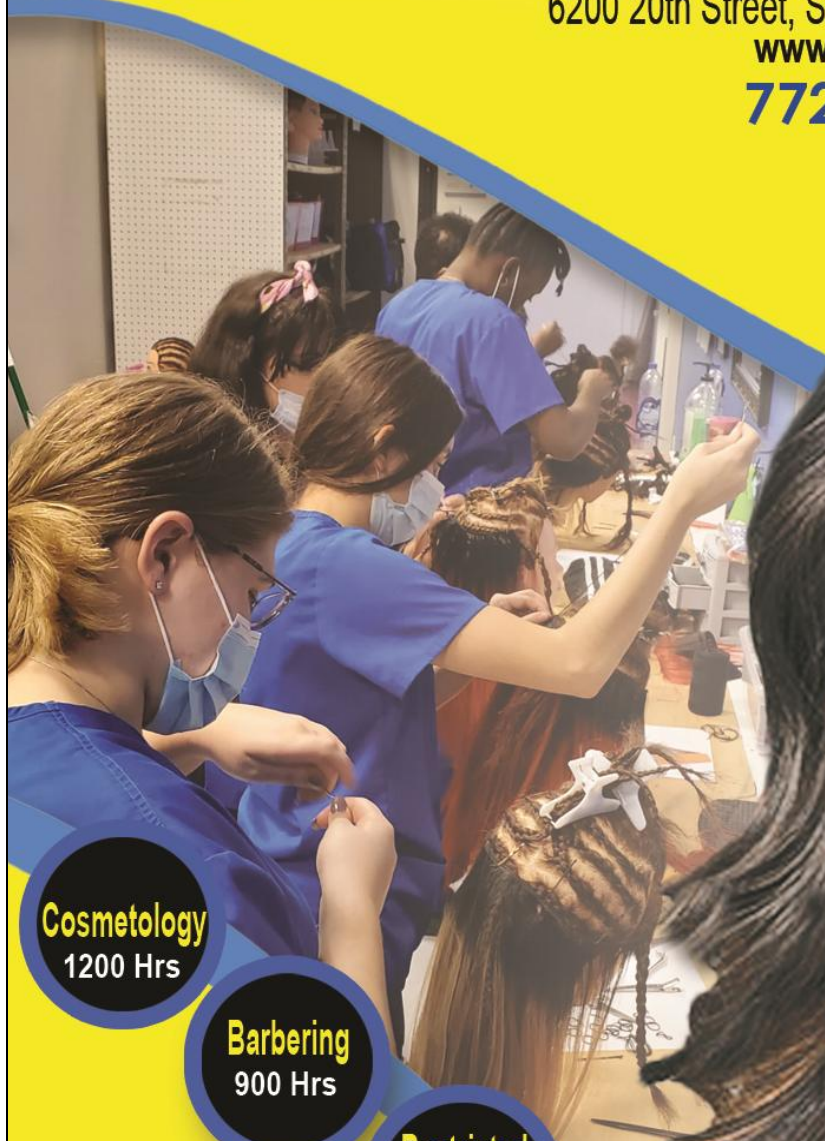




**VOLUME NO. 9**  
EFFECTIVE 2/1/2025 - 1/31/2026

# Charrr-Nix's New Generation School of Beauty **SCHOOL CATALOG**

6200 20th Street, Suite 694-B, Vero Beach, FL 32966  
[www.newgensob.com](http://www.newgensob.com)  
**772-925-1073**



**Cosmetology**  
1200 Hrs

**Barbering**  
900 Hrs

**Restricted  
Barbering**  
600 Hrs

**Facial  
Specialty**  
260 Hrs

**Nail  
Specialty**  
180 Hrs





Charr-Nix's New Generation School of Beauty  
~ Established 2019 ~

2600 20th Street, suite 694-B  
Vero Beach, Florida  
(772) 925-1073

**Volume No. 9**  
**Effective 2/1/2025 – 1/31/2026**

***This catalog is provided in English, the language in which all courses are taught.***

The information contained in this catalog is current as of February 1, 2025 and shall be reviewed and updated on an annual basis or as deemed necessary to ensure information remains current. Institutional policies and academic requirements are subject to change based on revisions to regulatory policies and standards implemented and mandated by state and/or federal regulatory agencies and laws. Should changes occur, a written addendum shall be provided to the student body and staff via hard copy or electronically, to ensure updated information is relayed in a timely manner.



**Electronic Catalog:** A full downloadable version of this catalog is available on the school's website at [www.newgensob.com](http://www.newgensob.com)

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## *Greetings from the School Director*



Charr-Nix's New Generation School of Beauty extends a warm welcome to you. We are excited that you have chosen to pursue one of the most gratifying careers of today's times. The beauty profession is a growing industry which offers many opportunities for you to turn your passion and artistic abilities into an eminent career. Within the beauty industry you have many specialized and skilled career paths to select from, such as becoming a professional barber, cosmetologist, facial and makeup artist, hair designer, hair extension specialist, hair coloring specialist, chemical specialist, precision hair cutting specialist, nail technician, manicure and pedicure technician, barber, platform artist, and many other exciting professional career choices.

As a student of Charr-Nix's New Generation School of Beauty, you will receive academic training to prepare you for a successful future. Our instructors are devoted to helping you turn your passion for beauty and wellness into a rewarding career.

Charr-Nix's New Generation School of Beauty is dedicated to performing ongoing assessments of our training programs through benchmarking with other educators, consulting with industry leaders, and evaluating key performance levels to identify areas of improvement opportunities.

We provide opportunities for students to participate in international hair shows and competitions to showcase their creative talents and to maximize their learning experience.

We look forward to an amazing journey, which starts right here!

Sincerely,

*Dr. Gwendolyn Rolle*

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**Dr. Gwendolyn Rolle**

Charr-Nix's New Generation School of Beauty  
Owner, Education Director & President

## *Licensure & Financial Aid Disclosures*

### **Statement of Legal Control**

Charr-Nix's New Generation School of Beauty is owned by Charr-Nix's Beauty Salon and Supplies, LLC, which is 100% owned by Dr. Gwendolyn M. Rolle.

### **Bankruptcy History**

Charr-Nix's New Generation School of Beauty has not presently, nor has it ever, filed a petition for bankruptcy, nor has it ever operated as a debtor in possession, or has it ever had a petition of bankruptcy filed against it, nor any reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec 1101 et seq.).

### **Licensure**

Charr-Nix's New Generation School of Beauty is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400, toll-free telephone number (888) 224-6684 or (850) 245-3200. If further information is required, students and members of the public may contact the Commission for Independent Education at the address or phone numbers shown above. Copies of documents describing the school's licensing may be reviewed by current or prospective students by contacting the school's director.

### **Statement of Accreditation**

Charr-Nix's New Generation School of Beauty is presently not accredited by a U.S. Department of Education-recognized accrediting agency.

### **Financial Aid Disclosure**

As a result of the school's non-accredited status, students enrolled at this school are not eligible to receive federal financial aid, including Pell Grants, federal student loans, or other Title IV funding programs at this present time.

However, alternative solutions are offered by the school to assist students with financial need who wish to attend our training programs. We are committed to ensuring education is affordable and accessible to all students. Please explore the alternative options described below.

### **In-House Financial Solutions**

Charr-Nix's New Generation School of Beauty offers great in-house solutions to support students in managing the cost of their education. This includes the following options:

- a. **Affordable Payment Plans:** Flexible payment plans allow students to spread tuition payments over the duration of their program, starting as low as \$150 a week.
- b. **Scholarships:** In-House scholarships (up to \$6,027.00) are designed to reduce out-of-pocket cost for students who demonstrate financial need. Eligibility is based on available funding, financial need, and specific eligibility criteria outlined in our Policies and Procedures. Applications are made available to all students at the time of enrollment for eligibility determination. Contact Admissions for detailed information.
- c. **Private Loans:** Students have the option to apply for personal loans directly with private lenders who offer favorable interest rates and terms to students. Students are responsible for repayment based on terms established by the private lender.

### **Veteran's Education Funding**

Charr-Nix's New Generation School of Beauty does not offer Veteran's Educational benefits.

## *Administration & Instructors*

### **Executive Leadership**

*Dr. Gwendolyn M. Rolle*  
Owner/Director of Education

*Betty D. Rawls*  
Administrator/Compliance Officer

### **Faculty/Instructional Staff**

*Gwendolyn M. Rolle*  
Cosmetology Instructor  
License No. CL1248643  
Issued Date: 3/27/2015

*Brenda Malone*  
Substitute Cosmetology Instructor  
License No. CL0184404  
Issued Date: 7/25/1991

*Alain Polynice*  
Barber Instructor  
License No. BB8895963  
Issued Date: 5/29/2012

*Joseph Daniel McCartney*  
Substitute Barber Instructor  
License No. BB8905996  
Issued Date: 5/18/2022

*Katherine D. LaCroix*  
Cosmetology / Facial Specialty Instructor  
License No. CL1168311  
Issued Date: 4/23/2003

*Beverly Baker*  
Substitute Cosmetology Instructor  
License No. CL0193318  
Issued Date: 1/17/1990

*Kimberly (Paul) Simpson*  
Nail Specialty Instructor  
License No. FV9564272  
Issued Date: 10/30/2008



## *School Mission and Campus Overview*

### **Our Mission**

The mission of Charr-Nix's New Generation School of Beauty is to deliver high-quality education in a diverse and supportive environment, incorporating personal growth, professional development, and ethical principles into our curriculum, designed to prepare our graduates for state licensure and successful employment in the fields of Cosmetology, Barbering, Restricted Barbering, Nail Specialty, and Facial Specialty. We are committed to fostering creativity, discipline, and technical excellence.

### **Facilities and Equipment**



Charr-Nix's New Generation School of Beauty is located in the beautiful city of Vero Beach, in Indian River County, at 6200 20th Street, Suite 694-B, Vero Beach, Florida 32966. We are conveniently located in the Indian River Mall, *where all instruction occurs*. Our facility provides a safe, clean, and comfortable environment conducive to the positive learning experience we strive to create for each of our students. Our 4200 square foot building provides ample space to accommodate the daily operational requirements for classroom instruction, student labs, and service areas.

The mall provides ample parking close to the school's entrance and a food court that offers plenty of delicious food options for student and staff meal breaks.

The school has a fully equipped student clinical area where students gain practical training and hands-on experience providing supervised hair, skin, and nail services to the public.

The 4200 square foot facility also includes a fully equipped student salon, an administrative office, 2 rest rooms, 4 classrooms, a student breakroom furnished with a sink, refrigerator, microwave, tables and chairs; a manicure room, 5 manicure stations, 4 barber stations, a facial waxing room, 3 shampoo stations, 10 cosmetology hair styling stations, 11 chair dryer stations, a color room with a washer/dryer, and a large storage area for supplies. The school is able to accommodate a total of 8 barbering students and 20 cosmetology students for a total of 28 students, per shift.

## *Student Eligibility for Enrollment*

### **Statement of Nondiscrimination**

Charr-Nix's New Generation School of Beauty is committed to providing equal opportunities to all applicants. and to all applicants for employment. Therefore, no discrimination shall occur in any program or activity of this institution, including activities related to the recruitment and enrollment of students or employees on the basis of race, color, religion, religious beliefs, national (ethnic) origin, sex, sexual orientation, perceived gender or gender identity, marital status, pregnancy, age, disability, veteran's status, or any other classification that precludes a person from consideration as an individual.

### **Admissions Requirements**

All applicants shall undergo a pre-screening process, designed to identify individuals who demonstrates the ability to benefit from our training programs and are passionate about pursuing a career in the beauty and wellness industry. Applicants are thoroughly screened to confirm they are academically prepared, personally motivated, and capable of thriving in a structured, hands-on learning environment, — and are able to meet the competency levels necessary to achieve the requirements for licensure.

Applicants must meet the minimum eligibility requirements listed below in order to be considered for acceptance into any of the training programs offered at Charr-Nix's New Generation School of Beauty:

- a. Applicants must be 16 years of age or older.
- b. Applicants must have completed high school or an equivalent GED program or home school, and must be able to provide a copy of a High School Diploma, GED, or a transcript verifying high school completion, or documentation proving completion of homeschooling at the secondary level as defined by state law.
- c. High school diplomas written in a foreign language must be translated into English by a qualified agency, which must verify the academic equivalence to a U.S. high school diploma.
- d. Self-Certification will not be allowed for enrollment or Title IV purposes.
- e. An academic transcript showing completion of at least a two-year degree program that is acceptable towards a bachelor's degree will substitute for a high school diploma or GED.
- f. Applicants must provide a valid, current, government or state issued photo ID, such as a Florida Driver's license, Passport, Student ID, or Florida ID Card.
- g. Applicants must provide a Social Security number or TIN.
- h. **If an applicant does not have a high school diploma or equivalent**, the student may take an **Ability-to-Benefit Exam (ATB)** to assess basic skills, which will allow the school to determine eligibility. The school utilizes Accuplacer as its testing provider. Students are responsible for fees charged by the testing provider. Students must achieve a passing score on a scale that reports as Pass/Fail, with scores reporting graphically in relation to minimum scores.
- i. Applicants must review the school's catalog in its entirety, which contains important information regarding our school, courses offered, school policies, regulatory disclosures, and the expectations of students.
- j. Applicants must pay a \$150 non-refundable registration fee, to be submitted with a completed Enrollment Application and a signed Student Acknowledgement Form (***located at the back of the school catalog***), attesting the student has read and understand the information and disclosures provided in the school's catalog.

## *Pre-Enrollment Disclosures*

### **Transferability of Credits Policy — Disclosure**

- a. **Credits Earned from Previous Institutions** – If an applicant enrolling into Charr-Nix's New Generation School of Beauty wishes to receive credit for hours earned at a previous institution, the applicant must submit official transcripts from the previous institution at the time of enrollment, along with a course outline or syllabus detailing the coursework completed. All transfer evaluations are conducted on an individual basis, with the final decision being solely up to Charr-Nix's New Generation School of Beauty. Decisions made by Administration shall consider factors such as, the licensure status of the previous institution, the equivalency and scope of the coursework completed at the previous institution, and the grade point average (GPA) achieved at the previous institution. Final decisions shall comply with the following Policies and Criteria:
- The maximum number of transferable hours will be determined by school administration and may not exceed 75%.
  - Hours must be current and relevant, typically earned within the past five (5) years.
  - The student may be required to demonstrate competency through a practical evaluation or written exam before credit is awarded.
  - Acceptance of transfer hours may shorten program length, but does not reduce tuition costs.
  - All transfer hours must be determined prior to enrollment and included in the student's enrollment agreement.
  - Credit is not awarded for experiential learning.
  - Our school is **not** currently engaged in any Articulations or Transfer Agreements with any other institution at this time.
- b. **Credits Earned at Our School Accepted by Other Institutions** – There is no guarantee that the hours and/or credits earned at Charr-Nix's New Generation School of Beauty will be accepted by another institution. The acceptance of credits is at the sole discretion of the receiving institution.
- If credits earned at this institution are not accepted by the receiving institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, it is the student's responsibility to confirm whether or not credits will be accepted by another institution in advance. We highly encourage students to research and plan accordingly to ensure educational decisions align with future career goals. This may include contacting an institution to which you may seek to transfer after attending Charr-Nix's New Generation School of Beauty to determine if your credits will be accepted.
- c. **Re-entry Credits: (Before 180 days)** A student who withdraws from Charr-Nix's New Generation School of Beauty who wishes to re-enroll within 180 days from their last day of attendance, may re-enter into the same course of study without the loss of credit for prior hours and operations earned during prior enrollment and will re-enter with the same Satisfactory Academic Progress (SAP) status as when they left. A new enrollment agreement will go into effect at the current rate of tuition (*if tuition has increased since previous enrollment*).
- d. **Re-entry Credits: (After 180 days)** Student transcripts will be evaluated to determine the total number of hours approved for credit. Such review and transferring of hours will be at the sole discretion of the school's Administration. A new enrollment agreement and a non-refundable registration fee of \$150 will be required at the time of re-entry. A student who was terminated due to behavior reasons **may not** be eligible for re-entry.

# Charr-Nix's New Generation School of Beauty

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### **Satisfactory Academic Progress (SAP) — Disclosure**

To remain eligible for continued enrollment and financial aid (*if applicable*), students must maintain Satisfactory Academic Progress (SAP) throughout the duration of their training program. SAP evaluations are conducted at designated evaluation periods during a student's training to ensure they are meeting both the academic and attendance requirements established by the school. These evaluations measure whether students are progressing at a pace that will allow them to complete their program within the maximum time frame allowed. Students who do not meet SAP standards may be placed on warning or become ineligible for financial aid (*if applicable*), depending on their standing and prior progress.

For full details regarding the school's SAP Policy (including evaluation periods, maximum time frames, and overall requirements for academic and attendance performance), please refer to the **Satisfactory Academic Progress Policy** in this catalog.

### **Requirements for State Licensing — Disclosure**

To become fully licensed or registered to practice as a cosmetologist, barber, restricted barber, nail specialist, or facial specialist in the state of Florida, individuals must successfully complete the required training hours through an approved program and obtain licensure or registration through the Florida Department of Business and Professional Regulation (DBPR), which administers the Board of Cosmetology and the Barbers' Board.

The institution compiles all necessary documentation to assist graduates with completing online registrations and applications for licensure with DBPR. Application fees paid directly to DBPR are required at the time of submitting the online application. All students are advised that the registration process with the Department of Professional Business Regulation includes a criminal background clearance. Criminal records are reviewed on an individual basis and may require the student to provide additional documentation regarding any criminal activity and offenses.

Charr-Nix's New Generation School of Beauty does not conduct criminal background checks as a basis for admission. If an applicant with a criminal record is admitted, Charr-Nix's New Generation School of Beauty makes no guarantee regarding the impact that the criminal record may have on the applicant's ability to obtain licensure and/or employment following the successful completion of graduation.

### **Factors that May Preclude Licensure or Employment — Disclosure**

Prospective students should be aware of potential factors, such as regulatory restrictions, physical limitations, and employer-based requirements that may delay, prevent, or disqualify an individual from obtaining licensure and/or employment in the fields in which applicants are seeking training; as a Cosmetologist, Barber, Restricted Barber, Facial Specialist, or Nail Specialist.

- a. **Delays:** Factors such as criminal history, incomplete documentation, or failure to meet regulatory standards may impact the review process conducted by the Florida Department of Business and Professional Regulation (DBPR).
- b. **Prior Criminal Record:** Florida Department of Business and Professional Regulation (DBPR) conducts criminal background checks on all applicants, which are reviewed on a case-by-case basis, and may require additional documentation, such as, arrest reports, dispositions, final orders, status of probation, or proof that all sanctions have been served and satisfied.

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- c. **Florida House Bill 7125:** Enacted in 2019, the bill requires DBPR to post lists of crimes that do not relate to the practice of cosmetology or the ability to practice cosmetology, and criminal offenses that were used as basis for denial of licensure to practice cosmetology (which can be retrieved from DBPR's website). The bill prohibits the consideration of certain convictions for licensure purposes if the convictions occurred over five years before the date of the application, but allows the consideration of convictions for crimes listed in s.775.21(4)(a)1 and s.776.08, Florida Statutes.
- d. **No Guarantees Regarding Criminal Records:** Charr-Nix's New Generation School of Beauty makes no guarantee regarding the impact that a criminal record may have on an applicant's ability to obtain licensure and/or employment following the successful completion of our training programs. Prospective students with prior criminal issues are strongly encouraged to consult with DBPR directly *prior to* pursuing enrollment.
- e. **Physical Limitations:** Individuals desiring professions in the beauty and wellness industry should be aware of the physical demands and potential limitations commonly associated with these fields, such as prolonged standing or sitting for extended periods of time, repetitive hand and arm movements, manual dexterity and hand strength to manipulate tools and perform precision work, and exposure to chemicals. Due to the physical nature of the work, individuals with certain medical conditions, physical limitations, allergies or sensitivities may experience challenges performing job duties or may need accommodations. We encourage all prospective students to evaluate their own physical abilities and consult with a healthcare provider if they have concerns about meeting any of the demands required in their field of interest.
- f. **Employer-Based Requirements:** Employers may also impose their own requirements, including professional appearance, standards of conduct, drug testing, background checks, and interpersonal skills.
- g. **No Guarantees Regarding Licensure and Employment:** The completion of training at Charr-Nix's New Generation School of Beauty does not guarantee licensure or employment, as final approval for licensure rests solely upon the decision of DBPR, and hiring decisions are made solely at the discretion of individual employers.

### Job Placement Assistance — Disclosure

Charr-Nix's New Generation School of Beauty is committed to supporting students as they transition from training to employment. While the school is *unable* to guarantee employment, we are dedicated in offering a range of support services listed below, designed to help graduates pursue meaningful career opportunities. Although resources are made available to students to assist in job placement, securing employment is ultimately the responsibility of each individual graduate.

Career Support Services include:

- a. **Job Search Assistance** – Guidance with resume writing, interview preparation, and job search strategies.
- b. **Employer Partnerships** – We actively maintain relationships with local salons, barbershops, spas, and other industry employers to connect graduates with potential job openings.
- c. **Externship Opportunities** – For eligible students, externship experiences may be available during training, allowing students to gain real-world experience off campus, in a licensed establishment under professional supervision.
- d. **Alumni Services** – We provide graduates with continued access to career resources, job leads, and networking opportunities to support long-term professional growth.

### Family Educational Rights and Privacy Act (FERPA) — Disclosure

Charr-Nix's New Generation School of Beauty complies with the Family Educational Rights and Privacy Act (FERPA), which protects the privacy of student education records. All student records are confidential.

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Students, and parents or guardians of dependent minor students, have the right to inspect and review the student's educational, financial, and attendance records to ensure records are accurate and factual, and are able to request correction of inaccurate or misleading information. For complete details regarding student rights under FERPA, please refer to the full FERPA policy provided in this catalog or contact the school's administrative office.

### **Student Financial Responsibility — Disclosure**

By enrolling at Charr-Nix's New Generation School of Beauty, students accept full responsibility for the payment of all tuition, fees, and other associated costs incurred during enrollment. It is the student's obligation to ensure that all financial commitments to the school are met in accordance with the terms outlined in the enrollment agreement and any applicable financial aid or payment plan agreements.

#### **Students are responsible for:**

- a. Reviewing and understanding all charges and fees associated with successfully completing the enrolled training program, as well as fees associated with state licensure and registration requirements.
- b. Paying tuition and fees by established due dates, regardless of financial aid status.
- c. Notifying the school immediately of any personal issues, changes in enrollment status, financial aid eligibility, if applicable, or any other circumstances that may affect billing or the ability to fulfill payment obligations.
- d. Ensuring that third-party funding, if applicable, such as financial aid, scholarships, or personal loans are properly processed and applied.

#### **Failure to meet financial obligations may result in:**

- a. Denial to attend classes, unable to take exams, or denied access to transcripts and other academic services.
- b. Suspension or dismissal from the program.
- c. Collections by a third-party agency, which may include additional fees and impact on the student's credit rating.

Students are encouraged to contact the Main Office with any questions regarding their account, billing, or available options for managing their financial responsibilities.

### **Cancellation and Refund Policy — Disclosure**

Charr-Nix's New Generation School of Beauty **adheres to the Florida State mandated policy** as outlined by the Florida Commission for Independent Education (CIE) under Rule 6E-1.0032(6)(i), (F.A.C.). The request to cancel shall be submitted in writing, either in person or by Certified Mail. For written notifications delivered to the school in person, the cancellation date shall be based on the receipt date stamped by the school. For written notifications received via Certified Mail, the cancellation date will be based on the postmark date stamped on the envelope.

- a. **Cancellation Within 3-Business Days:** If a student voluntarily cancels their enrollment agreement within three (3) business days of signing, the student will receive a full refund of all monies paid to the school, excluding the non-refundable registration fee of \$150.
- b. **Cancellation After 3-Business Days (Before Classes Start):** If a student cancels their enrollment agreement after three (3) business days of signing, but before classes begin, the student will receive a refund of all monies paid, excluding the non-refundable registration fee of \$150.



## Charr-Nix's New Generation School of Beauty

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- c. **Withdrawal After Classes Have Started:** Cancellation after attending the first class, but before completing 50% of the scheduled hours, the student will receive a pro-rata refund based on the number of hours completed (*as shown on chart below*). Cancellation after completing more than 50% of the scheduled hours shall not result in a refund. Charr-Nix's New Generation School of Beauty shall retain the full amount of tuition and fees paid to the school during that period.
- d. **Text Books, Supplies, and Material:** There are no refunds after seven (7) business days of signing, or after classes have begun, for any text books, supplies, or materials that have been opened, used, or non-returnable to the vendor.

#### Pro-Rata Refund Chart

This chart determines the percentage of tuition cost the student owes to the school at the time of withdrawal, based on the percentage of total clock hours completed by the student within that period.

**\*Note:** Calculations are based on the total cost of tuition only, (*and does not factor costs paid towards registration, text books, kits, or supplies, which are all non-refundable*).

Clock Hours Completed	Amount Student Owes of Total Tuition
0.0% to 4.9%	20%
5% to 9.9%	30%
10% to 14.9%	40%
15% to 24.9%	45%
25% to 49.9%	70%
50% or more	100%

**Payment Plans:** If a student is on a payment plan at the time of withdrawal, the student is responsible to pay any remaining amount of the percentage owed to the school. The balance must be paid according to the original payment schedule, unless other arrangement is made in writing and approved by the school.

**Failure to Pay:** If a student fails to pay the percentage owed to the school, legal actions may be executed by the school in attempt to collect outstanding debt, including the usage of a third-party collection agency or court proceedings. The student will be responsible for any additional costs accrued for attorney and court fees.

- e. **Refund Timeline:** Refunds due to a student shall be made payable within 30 days from the date of cancellation, or the date that the school has determined the student withdrawn from the school if a written notice had not been received. A student is determined withdrawn after 14 consecutive school days of unexcused absence.
- f. **Program Cancellation or School Closure:** If the school cancels a program or course, or permanently closes after a student has enrolled, the student shall be entitled to a 100% refund of all tuition and fees paid by the student, which shall be payable within 30 days from the date of the program or course cancellation, or the date of permanent closure.
- g. **Return of Title IV Funds:** For students receiving federal financial aid, the school shall calculate a Return of Title IV Funds as per federal regulations, which is separate from the Institutional Refund Policy.
- h. The students' rights under this agreement may not be assigned to any other person.

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### Student Outcome Rates — Disclosure

The following student outcome rates are based on the school's most recent annual report:

- a. **Graduation Rate:** (100%) - Reflects the number of students who were scheduled to graduate during the reporting period, who actually graduated. This reveals student retention and withdrawals.
- b. **Licensure Rate:** (100%) - Reflects the percentage of graduates who took all portions of their licensing exam during the reporting period, and passed all portions of their licensing exam.
- c. **Job Placement Rate:** (83.33%) - Reflects the percentage of graduates eligible for employment during the review period, who were employed in fields related to training.

## *School Policies and Standards*

### Dress Code and Physical Appearance Policy

All students at Charr- Nix's New Generation School of Beauty are required to wear school embroidered scrubs in blue for Cosmetology and black for Barbering. Scrub top and pants are MANDATORY on a daily basis. Students have one week to obtain appropriate uniforms from the first day of class. Shoes must be closed toed. No flip-flops, backless, or open toed shoes allowed. Head coverings are not allowed. Students are asked to adhere to a high standard of personal hygiene, as students work in close proximity to the clients. Avoid strong fragrances of any kind, including essential oils.

Students are expected to arrive at school each day in full, clean, and proper uniform, as outlined in policy. Adhering to the uniform policy supports a professional learning environment and reflects the standards of the beauty and wellness industry. **Students who arrive out of uniform will not be permitted to attend class or remain on school premises. The student will be required to leave and return properly dressed in accordance with the dress code.** Time missed due to dress code violations will be recorded as an absence. Failure to comply with the dress code may result in disciplinary action.

### Tardy Policy

Students arriving more than 15 minutes after their scheduled start time are considered tardy. Excessive tardy arrivals (more than 3 in a month) may subject a student to disciplinary actions. Training is based on clock hours, therefore any time a student is tardy, hours are not being earned.

### Excused and Unexcused Absence Policy

All training programs are based on contract hours. The school factors an additional **10 days** into the student's contract end date to make allowances for personal time and school closures for observed holidays. However, both excused and unexcused absences impact a student's cumulative attendance percentage and may hinder a student from achieving his/her SAP requirements. At each evaluation period, students are required to maintain at least 75% of their cumulative attendance, which is calculated by dividing the student's "actual" hours by the program's total scheduled hours.

- a. **Excused absences:** In the event of an illness or personal/family emergency, students must notify the school to report his/her absence or tardy prior to the start of the scheduled class. Student must present appropriate documentation upon return to school, such as a doctor's note, notice from an employer, daycare, or legal notice to substantiate the excused absence, otherwise the absence will be documented as unexcused. All course work missed due to absences must be made up within the current quarter.

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- b. **Unexcused absences** will not be granted a contract extension and may lead to disciplinary action if excessive. Students are encouraged to attend all scheduled hours in order to complete their program within the contracted timeframe and to avoid falling behind. **Disciplinary Action:** First offense results to a verbal warning, second offense results to written warning, and a third offense may result up to a one-week suspension. It is the student's responsibility to arrange "makeup" hours with instructional staff and complete any assignments missed. If a student is absent **14 Consecutive School Days**, for any reason, without appropriately notifying the school, will be considered as dropping out of the program and automatically terminated. If a student is experiencing an extended circumstance which is hindering the student from attending class, the student shall notify administration to discuss a possible Leave of Absence (LOA). Refer to the full Leave of Absence policy contained in the school catalog.

### Leave of Absence Policy (LOA)

Occasionally students may experience situations requiring extended absence from school due to personal reasons, such as, medical, family medical, jury summons, death in the family, military service or other emergency related circumstances. In this case, a written signed request for a Leave of Absence (LOA) must be submitted to the school Administration Office, either in-person, via email at [newgensob@gmail.com](mailto:newgensob@gmail.com), or by mail to 6200 20<sup>th</sup> Street, Suite 694B, Vero Beach, Florida 32966.

Charr-Nix's New Generation School of Beauty will review requests for a Leave of Absences (LOA) for *all* students. A LOA is granted or denied at the sole discretion of the school Director or staff designated in the Director's absence. A Leave of Absence (LOA) request is granted for absences starting at 14 calendar days, and not to exceed 180 calendar days in any given 12-month period.

All requests must be made in advance, unless unforeseen circumstances prevent the student from doing so. In this event, the beginning date of the approved LOA would be back-dated to the first date the student was unable to attend school due to the accident, illness or other approved reason.

A student granted a LOA in accordance with this policy is not considered to have withdrawn and no refund calculation is required at the time of approval.

- Student's contract period and maximum time frame will be extended by the same number of calendar days granted in the LOA. An addendum to the enrollment agreement will be executed to update changes made to contract dates, which must be signed by all parties.
- Students returning from a leave of absence will return to the academic progress accomplished before the start of the leave.
- If a student is absent more than 14 business days without an approved LOA, or if a student does not return to school by the expiration of an approved LOA, the student will be considered withdrawn. The student's withdrawn date for the purpose of calculating the refund will be the student's last date of attendance.

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### Satisfactory Academic Progress Policy (SAP)

Charr-Nix's New Generation School of Beauty's Satisfactory Academic Progress Policy (SAP) is consistently applied to **all** students enrolled at the school, regardless of their class schedule. It is printed in the catalog to ensure that **all** students receive a copy of the policy prior to enrollment. The policy complies with the guidelines established by the National Accrediting Commission of Career Arts and Sciences (NACCAS) and the federal regulations established by the United States Department of Education. Charr-Nix's New Generation School of Beauty's Academic Progress Policy includes both quantitative (attendance) and qualitative (academic performance) elements that are evaluated on a cumulative basis, as explained in the policy. \*Please note that the school is not yet approved to offer Title IV Funds.

#### a. Evaluation Periods:

The frequency of evaluations ensures that students have had at least one evaluation by the midpoint of the course. Evaluations will be performed based on actual hours. The chart below details the evaluation points applicable to each program.

Program	Course Length	Evaluation Points Actual hours
Cosmetology	1200 clock Hours	450 hours and 13 weeks & 900 hours and 26 weeks
Barbering	1202 clock Hours	450 hours and 13 weeks & 900 hours and 26 weeks
Restricted Barbering	600 Clock Hours	300 hours and 9 weeks
Nail Specialty	180 Clock Hours	90 Hours and 5 weeks
Facial Specialty	260 Clock Hours	130 hours and 7 weeks

#### b. Academic Year

The institution operates all programs according to a schedule of 900 hours per academic year of instruction and 26 weeks.

#### c. Attendance Progress

For a student to be deemed making satisfactory attendance progress (quantitative), the student must maintain a minimum attendance average of 75%. Evaluations are conducted at the end of each evaluation period to determine if the student has met the minimum requirements. The attendance percentage is determined by dividing the total hours accrued (clocked by the student), by the total number of hours scheduled. At the end of each evaluation period, the school will determine if the student has maintained at least 75% cumulative attendance since the beginning of the course which indicates that, given the same attendance rate, the student will graduate within the maximum time frame allowed.

#### d. Academic Progress

The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a *cumulative* academic grade average of 75% to maintain satisfactory academic progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school's published Policy for Scheduling and Grading Make-Up Work, Incomplete's and Repetitions. A student's grade point average

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is determined by a combined average of all practical and written examinations. Individual student academic records are kept by the school. Students will be notified of any evaluation that impacts their financial aid eligibility, *if applicable*. The grading scale is listed below.

### e. Grading Scale

A	Excellent	100% - 95%	C	Average	89% - 75%
B	Good	94% -90%	F	Failing/Unsatisfactory	74% & below

### f. Maximum Time Frame

Students are required to complete the program and/or course within 133% of the published program length. The maximum time frame permitted for transfer students who need less than the full course length will be determined based on the number of scheduled contracted hours. Any student who has exhausted the maximum time frame will be dropped from the program and may elect to re-enroll on a cash pay basis in a manner consistent with the school's admissions policy.

Program	Maximum Weeks 133%	Maximum Scheduled Hours
<b>Cosmetology —1200 hours (F/T)</b> 35 hours/week, 35 weeks to complete	46.50 weeks	1,596 hours
<b>Cosmetology —1200 hours (P/T)</b> 19 hours/week, 63 weeks to complete	84 weeks	1,596 hours
<b>Barbering —900 hours (F/T)</b> 35 hours/week, 26 weeks to complete	34.50 weeks	1,197 hours
<b>Barbering —900 hours (P/T)</b> 19 hours/week, 48 weeks to complete	64 weeks	1,197 hours
<b>Restricted Barbering —600 Hours (F/T)</b> 35 hours a week, 17 weeks to complete	22.50 weeks	798 Hours
<b>Restricted Barbering —600 Hours (P/T)</b> 19 hours a week, 32 weeks to complete	42.50 weeks	798 Hours
<b>Nail Specialty —180 Hours</b> 20 hours a week, 9 weeks to complete	12 weeks	240 Hours
<b>Facial Specialty —260 Hours</b> 20 hours a week, 13 weeks to complete	17.50 weeks	346 Hours

### g. Determination of Progress

Students who meet the minimum requirements for attendance and academics shall be considered making Satisfactory Academic Progress until the next scheduled evaluation. Students deemed not maintaining Satisfactory Academic Progress may have their Title IV funding interrupted, if applicable, unless the student is on warning. All progress reports will be maintained in the student's records and are available for review upon student request.

### h. Warning

Students who do not meet Satisfactory Academic Progress requirements will be placed in the status of Financial Aid Warning. Students on Financial Aid Warning may continue to receive Title IV funding, if applicable, until the next scheduled evaluation. Students must meet the minimum requirements for

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attendance and academics by the next scheduled evaluation, to be deemed making Satisfactory Academic Progress.

**i. Satisfactory Progress**

Students who meet the minimum requirements of attendance and academic progress are considered to be making Satisfactory Academic Progress until the next scheduled evaluation.

**j. Establishment of Progress**

Students not meeting Satisfactory Academic Progress standards will be notified in writing of the actions required to attain the minimum requirements for attendance and academics by the next scheduled evaluation.

**k. Interruptions, Leave of Absences, Course Incompletes & Withdraws**

If enrollment is temporarily interrupted for a Leave of Absence, the student will return to school in the same progress status as prior to the leave of absence. Hours elapsed during a leave of absence will extend the student's contract period and maximum time frame by the same number of days taken in the leave of absence and will not be included in the student's cumulative attendance percentage calculation. Students who withdraw prior to completion of the course and wish to re-enroll will return in the same satisfactory academic progress status as at the time of withdrawal.

**l. Program Incompletes, Repetitions, Non-credit and Remedial Courses**

Program incompleteness, repetitions and non-credit remedial programs are not offered at this institution.

**m. Evaluation Results**

All Satisfactory Academic Progress evaluations will be completed by the school at the end of each evaluation period and provided to students within 7 school business days following the evaluation period. Students will be notified of the results of their evaluation(s) either by email (electronically) or in person (paper). The institution shall notify the student of any evaluation in which the student is not meeting Satisfactory Academic Progress.

**n. Academic Progress Status**

Students meeting the minimum requirements for academics and attendance at the evaluation point are considered to be making satisfactory academic progress until the next scheduled evaluation. Charr-Nix's New Generation School of Beauty does not allow for the status of probation. Students receiving Title IV Aid or VA educational benefits will have their benefits discontinued if the student fails to meet Satisfactory Academic Progress minimum requirements, *if applicable*.

**o. Transfer Students**

Transfer Students are evaluated at the midpoint of the contracted hours or the established evaluation periods, whichever comes first. Accepted transfer hours for students entering from another institution will be counted as both attempted and completed for the purpose of determining when the allowable maximum time frame has been exhausted.

**p. Policy for Retaking an Exam**

Students who fail or miss an exam, or would like to increase their initial score, may retake an exam. Only one retake is allowed per exam. The higher of the two scores will be used as the final grade. Students will receive a "0" for missed exam(s).



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### **q. Make up Hours**

Charr-Nix's New Generation School of Beauty offers extended hours up to 6:00 pm for students to stay beyond their regular shift to make up hours. Advance permission from an instructor is required.

### **r. School Library**

An on-site library of reference materials, periodicals, text books, standard dictionary, audio/video tapes are available to support the course of study and to supplement the students' training. Students are encouraged to avail themselves of the opportunity to use these extensive materials.

## **Records Retention and Transcripts and Access to Student Files**

Records remain onsite for 6 years and transcripts are retained permanently in compliance with National Accrediting Commission of Career Arts and Sciences (NACCAS). Students who need a proof of training, a transcript, or any other record from their student file shall submit a written request (signed by student or legal guardian) or request a school form to make such request. Students should allow up to 10 calendars days for processing. The first transcript will be free. Subsequent transcripts are provided at a fee of \$10.00. No transcript will be issued until all tuition and other fees owed to the school are paid current.

## **Family Educational Rights and Privacy Act (FERPA) Policy**

Students and parents or guardians of dependent minors should complete a record request form and forward it to [newgensob@gmail.com](mailto:newgensob@gmail.com) and allow up to 10 days for processing. Record request forms can be obtained at school, or by requesting via email at the same email address. Written consent is required before education records may be disclosed to the third party. Students are not entitled to inspect the financial records of their parents. A college official must be in the office at all times during the examination of the student's files.

Generally, schools must have written permission from the parent/guardian or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific state law.

## **Payment Terms and Methods**

- Payments for the balance due shall be paid in weekly installments throughout the duration of the program, in the amount reflected in the student's enrollment agreement. Should a student prefer to make monthly installments, approval must be obtained by administration during the time of enrollment.
- Acceptable Payment methods include cash, credit card, check, money order, or funds issued by a non-federal agency or private loan program on behalf of the student.
- Delinquent Payments: The student's account becomes delinquent after two consecutive missed payments on a weekly payment schedule, or 1 missed payment on a monthly payment schedule. At the school's discretion, the student may be temporarily removed

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from class until delinquent status is resolved. A late fee of \$50.00 will apply, which must be included in the student's payment.

- **Insufficient Funds:** A fee of \$25.00 will be charged for checks that are returned due to non-sufficient funds. After a second occurrence, check payments will no longer be accepted.

### Extra Instructional (Overtime) Charges

Students are expected to complete their training within the time specified in the enrollment agreement. Holidays and an additional 10 days are included in all student's contract end date. If a student requires additional training beyond the scope of the course and or beyond the contract end date, Charr-Nix's New Generation School of Beauty will charge \$25.00 an hour as extra- instruction charge. **All monies received for extra-instruction prior to completion of the student contract are refunded if the student terminates prior to graduation.**

### Student Services

Our school provides a variety of student services designed to support educational and career goals. Services include academic advising, career counseling, job placement assistance, and help with resume development and interview preparation. Students also have access to their academic records and may request transcripts as needed.

While the school does not provide housing or transportation, resourceful information is provided for local housing, roommate opportunities, and bus schedules for free public transportation. Additionally, the school provides referrals to local resources for drug counseling, domestic violence services, financial services, or mental health support upon request. Reasonable accommodations are provided to students with disabilities.

### Student Conduct Policy

Charr-Nix's New Generation School of Beauty requires all students to maintain professional behavior at all times, demonstrating respect for staff, peers, clients, and school property.

- Students must have books and equipment ready for class and/or clinic,
- Students must adhere to infection control and maintain a clean station,
- No usage of cell phones during services,
- Students must follow school dress code and maintain personal hygiene,
- No smoking is allowed in the school building or on school premises,
- Students are not allowed to eat on School Salon Floor,
- Students shall not steal or cause damage to school property,
- Students shall not forge, alter, or falsify school records or documents,
- Students shall not engage in cheating, plagiarism or any other academic dishonesty,
- Students shall not impose any physical or verbal abuse or threats upon others,
- Students shall use, possess, distribute, or be under the influence of alcohol, narcotics, or any other controlled substance on campus, or during any off-campus school event,
- There shall be no unauthorized entry into, use of, or misuse of school property,
- Students shall not possess or use any explosives or weapons on school property,
- Students shall comply with directions received from school staff in performance of their duties,

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- Student shall not engage in any disorderly, lewd, indecent, obscene or offensive conduct on school campus,
- Students shall not obstruct or disrupt the classroom,
- Students shall maintain scheduled attendance and arrive to class on time.

### **Conduct Leading to Termination**

The following acts *may* result in immediate termination from Charr-Nix's New Generation School of Beauty.

- 14 consecutive calendar days of unexcused absences,
- Attending school under the influence of drugs, intoxicants or alcohol
- Theft
- Use, possession, or distribution of drugs and/or alcohol.
- Interference with any instructor or administrator in connection with carrying out their duties.
- Use, possession, or sale of illegal firearms, weapons, or dangerous objects.
- Activities that involve holding, pushing, tackling, wrestling or any other harmful physical contact or threat to others.

### **Disciplinary Action**

School Directors, Administrators, or Instructors may enforce disciplinary actions appropriate to the misconduct or lack of adherence to the rules and guidelines defined above. The following types of disciplinary action may be taken by the school, in the order outlined below:

- First Offense - Verbal Warning
- Second Offense - Written Warning
- Third Offense - At the point in which a student has received a verbal and written warning, and the office has repeated a 3rd time, the disciplinary action shall result in a 3-day suspension.

### **Grievance Policy and Student Complaints**

Students are encouraged to first attempt to resolve issues, concerns, or complaints directly with the staff member, instructor, or peer involved. If, however, this attempt does not resolve the matter to the satisfaction of the student, a Grievance Form may be obtained from the file box located in the breakroom and submitted to the school Director. All grievances shall be reviewed and responded to within 10 school days from the date submitted. If the student remains dissatisfied with the outcome of the school's intervention, the student may refer their grievance to the Commission for Independent Education (325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400). The toll-free telephone number for the commission is 800-224-6684. This process should be completed within 30 days. All written complaints are retained on file for 6 years.

### **Acceptance of Cash Tips**

Students are required to provide client services under the supervision of an instructor on the school salon floor. This is for credit hours and is not paid employment or commission. Students may accept cash tips.

### **Graduation Requirements**

In order to graduate from Charr-Nix's New Generation School of Beauty and receive a diploma, students must complete all requisite hours, obtain a passing grade of 75% or above on the final written theory exam, obtain a passing grade of 75% or higher on the final on-hands evaluation, and have made full payment of financial obligations payable to the school.

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### Eligibility Requirements for Early Examination

According to the Department of Business & Professional Regulation (DBPR), a cosmetology student is eligible to sit for the examination following the completion of 1,000 hours of course work, provided that the school official certifies that the applicant meets the competency and performance standards as prescribed in Chapter 61G5-22, Florida Administrative Code, and Barbering students are eligible to sit for examination after completing at least 600 hours of course work, provided that the school official certifies that the student meets the competency and performance standards.

Should the cosmetology or barbering student pass both the written and practical exam, the student will become fully licensed to practice in the state of Florida, and does not have to complete the remaining requisite hours as contracted. If the student fails either portion of the examination, who had initially taken the exam on the basis of 1,000 hours of cosmetology training or 600 hours of barbering training, will be required to complete the full 1,200 hours of cosmetology training, or 900 hours of barbering training before retaking the examination. Remedial hours must be verified by the school.

\*Note: Discounts and/or refunds are **not** granted if a student opts for early examination. The full contracted tuition amount is still required to meet graduation requirements. In order for a student to receive the school's certification, which is required for early examination, the student must have met all graduation requirements, including the full payment of all monies owed to the school, and must meet competency and performance standards with an accumulative attendance and grade point average of 85% or higher.

### Career Opportunities

Graduates of our programs in Cosmetology, Barbering, Restricted Barbering, Nail Specialty, and Facial Specialty are prepared for diverse career opportunities in the personal care and beauty industry. Each field aligns with specific occupations defined by the U.S. Department of Labor's Standard Occupational Classification (SOC) system:

- **Cosmetologists** (SOC 39-5012) provide beauty services such as cutting, coloring, and styling hair, and may also offer nail and skincare services.
- **Barbers** (SOC 39-5011) specialize in cutting, trimming, shampooing, and styling hair, as well as shaving and beard grooming.
- **Restricted Barbers** also fall under SOC 39-5011, focusing on specific barbering services as defined by state regulations.
- **Nail Specialists** (SOC 39-5092) clean, shape, and beautify fingernails and toenails, including polishing and decorating.
- **Facial Specialists** (SOC 39-5094) provide skincare treatments to enhance facial appearance, including cleansing, exfoliating, and moisturizing.

These roles offer potential career advancement opportunities leading into management and business ownership.

## Course Descriptions

### Hours of Operation

The school is open to the public, in service year around for twelve months, excluding federal holidays. We conveniently offer classes on both a full-time and part-time basis. The school is open from 9:00 AM – 5:00 PM Tuesday through Saturday. Administration hours for enrollment questions are 9:00 AM – 2:00 PM Monday- Friday, or by appointment.

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### Listing of Holidays observed by the school:

Day of the Week	Date	2025 Federal Holidays
Wednesday	January 1	New Year's Day
Monday	January 20	Martin Luther King Day
Monday	February 17	President's Day
Monday	May 26	Memorial Day
Thursday	June 19	Juneteenth
Friday	July 4	Independence Day
Monday	September 1	Labor Day
Monday	October 13	Columbus Day
Tuesday	November 11	Veterans Day
Thursday	November 27	Thanksgiving Day
Thursday	December 25	Christmas Day

**\*Note:** Students will receive notifications regarding unexpected school closures if they occur.

### Visa Services

Charr-Nix's New Generation School of Beauty is permitted to enroll students from other countries, only if prospective students have obtained U.S. Citizenship and are able to provide appropriate documentation to verify proof of citizenship. Charr-Nix's New Generation School of Beauty is **not** SEVP-certified with the Department of Homeland Security (DHS), and is therefore **unable** to issue Form I-20, which is required in order for students to apply for necessary visas.

### Instructional Language

All classes and instruction offered at Charr-Nix's New Generation School of Beauty are offered in English only.

### Unit Of Credit

Credits earned at Charr-Nix's New Generation School of Beauty are for determining progress towards program completion. Academic credit is measured in Clock Hours. Typically, one clock hour of instruction is defined as fifty minutes of classroom instruction in the presence of an instructor out of a sixty-minute period. In the case of the student clinic, one clock hour is awarded for each fifty-minute service.

### Program Schedules

Charr-Nix's New Generation School of Beauty currently offers the following Diploma-based training programs leading to licensure:

Program	Schedule Type	Days	Hours	Total Hrs/Wk	Program Length (weeks)	Program Length (Months)
Cosmetology 1200 hours	Full-Time	Tue - Sat	9:00 AM - 4:30 PM	35 hrs weekly	35 wks.	8 mos.
	Part-Time	Tue, Thur, Sat	9:00 AM - 4:30 PM	19 hrs weekly	63 wks.	14 mos.

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<b>Barbering</b> 900 Hours	Full-Time	Tue - Sat	9:00 AM - 4:30 PM	35 hrs weekly	26 wks.	6 mos.
	Part-Time	Tue - Sat	9:00 AM - 1:00 PM	19 hrs weekly	48 wks.	11 mos.
<b>Restricted Barbering</b> 600 hours	Full-Time	Tue - Sat	9:00 AM - 4:30 PM	35 hrs weekly	17 wks.	4 mos.
	Part-Time	Tue, Thur, Sat	9:00 AM - 1:00 PM	19 hrs weekly	32 wks.	8 mos.
<b>Nail Specialty</b> 180 hours	Part-Time (Only)	Tue, Thur, Sat	9:00 AM - 5:00 PM	20 hrs weekly	9 wks.	2 mos.
<b>Facial Specialty</b> 260 Hours	Part-Time (Only)	Mon - Sat	1:00 AM - 5:00 PM	20 hrs weekly	13 wks.	3 mos.

### Class Start Dates

Charr-Nix's New Generation School of Beauty incorporates an open enrollment structure, with new classes starting the first Tuesday of each month, and other flexible dates with the approval of the school director.

### Orientation Day

All new students are required to attend orientation prior to the start of class. Orientation provides an overview of school policies, student expectations, academic and attendance requirements, and an introduction to key staff members. Students also receive guidance on classroom procedures, safety protocols, and available student resources. Attendance at orientation is mandatory. Students shall earn **3 clock hours** upon completion.

### Course Numbering System

Charr-Nix's New Generation School of Beauty uses an internal course numbering systems designed to organize curriculum by program, subject area, and sequence. Each course is assigned a unique alphanumeric code that reflects its program of study, which consists of a three to four-letter prefix followed by three numbers, which indicates the chronological order of course material. This number is assigned for identification purposes only, and does not define the level or sequence of courses. Number sequence is not representative of any pre-requisites required for the program and is not part of the Florida course numbering system.



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Cosmetology			
Tuition:	\$1,500.00	Clock Hours:	1200 Clock Hours
Non-Refundable Registration:	\$150.00	Credential Issued:	DIPLOMA
Text Books:	\$450.00	Program Length (Weeks):	FT: 35wks / PT: 63wks
Supply Kit:	\$995.00	Program Length (Months):	FT: 9 mos / PT: 15 mos
Graduation Fee:	\$250.00	Program Schedule:	Tue-Sat (9AM-4:30PM)
Lab Fee:	\$250.00	Total Hours Per Week:	35 Hrs/Wk
TOTAL PROGRAM COST	\$17,095.00		
Program Description	The Cosmetology Course is designed to introduce the student to the science of Cosmetology through theoretical and practical application designed to model good work habits, ethics, grooming, and professionalism. Skills related to the field of Cosmetology are introduced, fine-tuned, and polished so that upon graduation the student is at an entry level of acceptable performance in the business world of Cosmetology. The curriculum for this course is developed to prepare students for the Florida State Written and Practical Cosmetology Examination for Licensure.		
Program Mission & Objectives	The mission of Charr-Nix’s New Generation School of Beauty is to provide quality education in the fields of Cosmetology, Barbering, Nail Specialty, and Facial Specialty, to a diverse population of students. We incorporate emphasis on personal development and a strong work ethic into our programs to ensure our students are adequately prepared and equipped for entry-level employment and passing the Florida state licensing exam(s) in Cosmetology and Barbering.		
Graduation Requirements	<p>In order to graduate from Charr-Nix’s New Generation School of Beauty and receive a diploma, students must complete all requisite hours, obtain a passing grade of 75% or above on the final written theory exam, the successful demonstration of an on-hands evaluation with a score of 75% or higher and have made full payment of financial obligations payable to the school.</p> <p><b>Early Examination Criteria:</b> According to the Department of Business &amp; Professional Regulation (DBPR), a cosmetology student is eligible to sit for the examination following the completion of 1,000 hours of course work, provided that the school official certifies that the student meets the competency and performance standards as prescribed in Chapter 61G5-22, F.A.C. — In order for a student to receive school certification, the student must have met all graduation requirements, and must demonstrate competency and performance standards with an accumulative attendance and grade point average of 85% or higher.</p>		

# Charr-Nix's New Generation School of Beauty

## SCHOOL CATALOG

Exams	The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a <i>cumulative</i> academic grade average of 75% to maintain satisfactory attendance progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school’s published Policy for Scheduling and Grading Make-Up Work.															
Grading System	<table><tr><th colspan="3">Grading Scale</th></tr><tr><td>A</td><td>Excellent</td><td>100% - 95%</td></tr><tr><td>B</td><td>Good</td><td>94% -90%</td></tr><tr><td>C</td><td>Average</td><td>89% - 75%</td></tr><tr><td>F</td><td>Failing/Unsatisfactory</td><td>74% &amp; below</td></tr></table>	Grading Scale			A	Excellent	100% - 95%	B	Good	94% -90%	C	Average	89% - 75%	F	Failing/Unsatisfactory	74% & below
Grading Scale																
A	Excellent	100% - 95%														
B	Good	94% -90%														
C	Average	89% - 75%														
F	Failing/Unsatisfactory	74% & below														
Distance Education	None															
Mode of Instruction	Traditional Classroom and School Salon Floor															
Textbooks	<b>Textbooks:</b> Milady’s Standard Cosmetology 14th Edition. ISBN-13: 978-0-357-37890-8 ISBN-10: 0-357-37890-3 <b>Workbook:</b> Milady Theory															
Internship/Externship	Students may select to participate in an Externship, allowing the student an opportunity to complete up to 10% of their program hours at local salons or shops. Students who participate in an Externship will shadow and work alongside a licensed professional in the student’s respective field of training and submit a weekly report outlining the hours and tasks completed. Students must meet eligibility requirements to participate; must have completed 3/4 of program hours, must maintain a 96% attendance rate and a minimum 94% GPA. Externship participation is entirely voluntary and is <b>not</b> a graduation or licensure requirement. (*Note: VA beneficiaries are not eligible for externships)															
Faculty & Qualifications	Instructors must be currently licensed as a Cosmetologist in the state of Florida and have a minimum 2 years of experience, education and training.															

# Charr-Nix's New Generation School of Beauty

## SCHOOL CATALOG

<b>Employment Assistance / Professional Development</b>	Students will learn about communication skills that include professional ethics, customer service, resume writing, job search skills, preparing for an interview, salesmanship, decorum record-keeping, client service record cards, basic tax responsibilities related to independent contractors, booth renters, employees and employers, marketing and client retention.
<b>State Requirements &amp; Laws and Regulations</b>	Students will learn the laws and regulations pertaining to Cosmetology, as set by the Department of Business and Professional Regulations. Student will study Professional Ethics.
<b>Skills and competencies to be acquired by the student</b>	<p>Upon completion of the course requirements, the determined graduate will be able to:</p> <ol style="list-style-type: none"> <li>1. Project a positive attitude and a sense of personal integrity and self-confidence.</li> <li>2. Practice proper grooming and effective communications skills and visual poise.</li> <li>3. Understand employer employee relationships and respect the need to deliver worthy service for value received.</li> <li>4. Perform the basic manipulative skills including hair styling, shaping, hair lightening, tinting, chemical reformation, scalp/ hair conditioning, facials, manicures, pedicures and nail extensions.</li> <li>5. Perform the BASIC analytical skills to determine proper makeup, hairstyle, and color application for the client's best overall look.</li> <li>6. Apply the theory, technical information and related matter to assure sound judgments, decisions, and procedures. To ensure continued career success, the graduate will continue to learn new and current information related to techniques, trends, fashions, and methods for career development in cosmetology and related fields by continuing education, attending hair shows, and affiliation with a beautician's association.</li> </ol>
<b>Instructional Methods</b>	Demonstration, lecture & classroom participation
<b>Units of Instruction</b>	
<b>COS 101 - FLORIDA LAWS &amp; RULES   9 Clock Hours</b>	
Students will learn the laws and regulations pertaining to Cosmetology, as set by the Department of Business and Professional Regulations. Student will study Professional Ethics.	
<b>COS 102 - HAIR CUTTING/SHAPING   75 Clock Hours</b>	
Students will learn hair cutting for women, men and children, and the various hair cutting methods used in the industry. Principles and techniques of hair cutting are covered.	
<b>COS 103 - CHEMICAL WAVING, RELAXING, AND STRAIGHTENING   105 Clock Hours</b>	
<i>(includes Basics of Electricity (8 hours))</i>	
The course instructs students on the effects of cosmetics and skin care products on the skin. Students will learn the composition of cosmetics and effects of product chemistry on the hair. Cosmetic chemistry will also be covered. In this unit, the student will also learn about human cells, anatomy and physiology. This course will provide information on materials used in the straightening/ relaxing process and its purpose. Safety of product use will be taught as well.	

Charr-Nix's New Generation School of Beauty  
SCHOOL CATALOG

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**COS 104 - SCALP TREATMENT AND HAIR CARE RINSES | 45 Clock Hours**

Students are introduced to all basic aspects of the hair and scalp: principles, techniques, properties, growth, analysis, treatments, hair loss, etc. Hair and scalp disorders will also be examined. The students will be given the knowledge of different products and manipulations involved.

**COS 105 - SHAMPOOING AND RINSES | 50 Clock Hours**

The students will learn proper hair maintenance and the objective of the wash, the frequency, the products designed for each type of condition or alteration. Students will learn the structure of the face and neck: bones, muscles, and nerves. Students will also learn effective means of manipulating the scalp to maintain muscle tone and increase blood circulation.

**COS 106 - HAIR STYLING / ARRANGING | 300 Clock Hours**

Principles and techniques of hair styling are covered. Styling methods will be taught; differences in blow-drying and roller styling; types of roller sets. This unit will also cover principles and techniques of hair extensions. Students will learn the differences in roller styling; blow-drying; types of roller sets; styling methods and designs.

**COS 107 – MANICURING, PEDICURING, AND NAIL EXTENSIONS | 62 Clock Hours**

This unit will introduce the student to the nail care industry, including: principles, techniques, implements and tools, manicure table preparation, various styles of manicure, pedicure. The unit will also cover nail disorders and diseases, along with basic instruction on nail extensions. (i.e., acrylics, gel, etc.).

**COS 108 – FACIALS, SKINCARE, AND HAIR REMOVAL | 101 Clock Hours**

The student will be introduced to the principles and techniques of skin care, including: facial treatments, facial manipulations; the skin and its disorders; make-up. Students will learn three methods of hair removal: Tweezing, Waxing, and Chemical depilatories. The student will also be introduced to the safety guidelines of waxing, chemical depilatories, and the proper method to shape brows.

**COS 109 - HAIR COLORING & LIGHTENING | 105 Clock Hours**

Principles and techniques of hair coloring are introduced. Principles of color theory; Hair color preparations, including client consultation; safety precautions for coloring; hydrogen peroxide; special coloring; correction of coloring problems.

**COS 110 – SALON MANAGEMENT AND BUSINESS METHODS | 70 Clock Hours**

Students will learn the business aspects of cosmetology and how to maintain accurate records, managing personnel, and selling products.

**COS 111 - ANATOMY | 71 Clock Hours**

Students will learn the various parts of the body as relates to the Cosmetology Industry. Students will learn the functions of the various systems of the body, including muscles and the nervous system, and how these systems are relevant and impacted through cosmetology services.

**COS 112 - SAFETY, SANITATION AND STERILIZATION | 40 Clock Hours**

This unit will introduce the student to the various classifications of bacteria and how bacteria grow in the salon. Further, methods of health, sterilization, sanitation, and infection control, as well as sterilization rules, regulations, and procedures will be covered.

**COS 113 - HIV/AIDS AWARENESS | 2 Clock Hours**

Students will learn the origin, transmission and prevention of HIV/AIDS required by Florida Statute. Students will also learn the guidelines and principles of cleanliness, safety, and the protection against the spread of disease.

Charr-Nix's New Generation School of Beauty  
SCHOOL CATALOG

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**COS 114 - ETHICS | 2 Clock Hours**

Students will learn the moral principles and ethical standards essential for developing professional conduct in the workplace while providing services to clients and interacting with fellow coworkers. Students will learn key principles regarding integrity, discretion, emotional stability, effective communication, values and goal setting.

**COS 115 – BASICS OF ELECTRICITY | 8 Clock Hours**

Students will have an understanding of electricity and the proper use of electrical appliances, as it will ensure safety, and impact the services offered to clients.

**COS 116 – FACIAL TECHNIQUES AND CONTRAINDICATIONS | 66 Clock Hours**

Student will learn to perform skin analysis and client consultations. Students will also understand contraindications and the use of health- screening forms to safely perform facial treatments. Students will be able to describe various skin types and conditions, as well as different types of products used in facial treatments.

**COS 117 – MAKE UP | 4 Clock Hours**

Students learn how to choose makeup colors to complement each client's skin tones, facial features and more. Through hands-on training, the students will gain the techniques and confidence to apply colors, tones and shades that enhances the beauty and facial features of each client perfectly.

**COS 118 - SKIN THEORY, DISEASE AND DISORDERS OF THE SKIN | 85 Clock Hours**

Students will be instructed in the knowledge of skin disorders and diseases and the analysis and treatment of these disorders. Before performing services or selecting products, the client's skin type and conditions must be analyzed and appropriate treatment determined. This course includes the study of the structure and composition of the tissue as well as the study of function of the skin. Students will be instructed in the effects that each service performed will have on the client's skin

Charr-Nix's New Generation School of Beauty  
SCHOOL CATALOG

Barbering			
Tuition:	\$1,100.00	Clock Hours:	900 Clock Hours
Non-Refundable Registration:	\$150.00	Credential Issued:	DIPLOMA
Text Books:	\$450.00	Program Length (Weeks):	FT: 26wks / PT: 47wks
Supply Kit:	\$995.00	Program Length (Months):	FT: 7 mos / PT: 11 mos
Graduation Fee:	\$250.00	Program Schedule:	Tue-Sat (9AM-4:30PM)
Lab Fee:	\$250.00	Total Hours Per Week:	35 Hrs/Wk
TOTAL PROGRAM COST	\$13,095.00		
Program Description	This course is designed to introduce the student to the science of Barbering through theoretical training and practical application designed to instil good work habits, ethics, good grooming, and professionalism. Skills related to the field of Barbering are introduced, fine-tuned and polished so that upon graduation the student is at an entry level of acceptable performance in the business world of Barbering. The curriculum for this course is developed to prepare students for the Florida State Written and Practical Barbering Examination for Licensure.		
Program Mission & Objectives	The mission of Charr-Nix’s New Generation School of Beauty is to provide quality education in the fields of Cosmetology, Barbering, Nail Specialty, and Facial Specialty, to a diverse population of students. We incorporate emphasis on personal development and a strong work ethic into our programs to ensure our students are adequately prepared and equipped for entry-level employment and passing the Florida state licensing exam(s) in Cosmetology and Barbering.		
Graduation Requirements	<p>In order to graduate from Charr-Nix’s New Generation School of Beauty and receive a diploma, students must complete all requisite hours, obtain a passing grade of 75% or above on the final written theory exam, the successful demonstration of an on-hands evaluation with a score of 75% or higher and have made full payment of financial obligations payable to the school.</p> <p><b>Early Examination Criteria:</b> According to the Department of Business &amp; Professional Regulation (DBPR), a cosmetology student is eligible to sit for the examination following the completion of 1,000 hours of course work, provided that the school official certifies that the student meets the competency and performance standards as prescribed in Chapter 61G5-22, F.A.C. — In order for a student to receive school certification, the student must have met all graduation requirements, and must demonstrate competency and performance standards with an accumulative attendance and grade point average of 85% or higher.</p>		



# Charr-Nix's New Generation School of Beauty

## SCHOOL CATALOG

Exams	The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a <i>cumulative</i> academic grade average of 75% to maintain satisfactory attendance progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school’s published Policy for Scheduling and Grading Make-Up Work examinations. Individual student academic records are kept by the school.																	
Grading System	<table><tr><th colspan="3">Grading Scale</th></tr><tr><td>A</td><td>Excellent</td><td>100% - 95%</td></tr><tr><td>B</td><td>Good</td><td>94% -90%</td></tr><tr><td>C</td><td>Average</td><td>89% - 75%</td></tr><tr><td>F</td><td>Failing/Unsatisfactory</td><td>74% &amp; below</td></tr></table>			Grading Scale			A	Excellent	100% - 95%	B	Good	94% -90%	C	Average	89% - 75%	F	Failing/Unsatisfactory	74% & below
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F	Failing/Unsatisfactory	74% & below																
Distance Education	None																	
Mode of Instruction	Traditional Classroom and School Salon Floor																	
Textbooks	Textbook: Milady’s Standard Barbering Hardcover 6th Edition ISBN:9781305100558																	
Internship/Externship	Students may select to participate in an Externship, allowing the student an opportunity to complete up to 10% of their program hours at local salons or shops. Students who participate in an Externship will shadow and work alongside a licensed professional in the student’s respective field of training and submit a weekly report outlining the hours and tasks completed. Students must meet eligibility requirements to participate; must have completed 3/4 of program hours, must maintain a 96% attendance rate and a minimum 94% GPA. Externship participation is entirely voluntary and is <b>not</b> a graduation or licensure requirement. (*Note: VA beneficiaries are not eligible for externships)																	
Faculty & Qualifications	Instructors must be currently licensed as a Barber in the state of Florida and have a minimum 2 years of experience, education, and training.																	
Employment Assistance/Professional Development	Students will learn about communication skills that include professional ethics, customer service, resume writing, job search skills, preparing for an interview, salesmanship, decorum record-keeping, client service record cards, basic tax responsibilities related to independent contractors, booth renters, employees and employers, marketing and client retention.																	

# Charr-Nix's New Generation School of Beauty

## SCHOOL CATALOG

<b>State Requirements/Laws and Regulations</b>	Students will learn the business aspects of barbering and how to maintain accurate records, managing personnel, and selling products.
<b>Skills and competencies to be acquired by the student</b>	Students will learn the laws and regulations pertaining to barbering, as set by the Department of Business and Professional Regulations. Student will study Professional Ethics.
<b>Instructional Methods</b>	Demonstration, lecture & classroom participation.
<b>Units of Instruction</b>	
<b>BBR 001 - FLORIDA LAW &amp; RULES   225 Hours</b> To present an overview of Barbering law and rules and regulations in relation to consumer protection for both health and economic matters.	
<b>BBR 002 –SAFETY, SANITATION AND STERILIZATION   270 Hours</b> To use chemical agents and ultraviolet rays to sanitize implements and equipment in the shop and promote and protect good health in the community.	
<b>BBR 003 - HAIR STRUCTURE AND CHEMISTRY   90 Hours</b> To have a basic understanding of the structure of hair and chemistry and how it relates to the various processes involved in Barbering.	
<b>BBR 004 - HAIR CUTTING, INCLUDES TAPER CUTS STYLE CUTTING   135 Hours</b> Overview of various techniques and methods for shaping, blending, cutting, and tapering hair, including blow drying.	
<b>BBR 005 - SHAMPOOING AND RINSES   45 Hours</b> To use shampoo supplies and chemicals in cleansing the scalp and hair in preparation for additional salon services.	
<b>BBR 006 - CHEMICAL SERVICES, INCLUDES PERMANENT WAVING, COLORING AND BLEACHING, HAIR RELAXING AND CURLING   90 Hours</b> To use professional chemicals and implements in waving and relaxing the hair to make it more manageable and durable. Learning how to change client's hair color through the use of semi-permanent, permanent, and lightning products following proper steps to safeguard the client in giving the desired service.	
<b>BBR 007 - SHAVING, BEARD AND MUSTACHE TRIMMING   45 Hours</b> This course provides students with foundational knowledge and hands-on training in professional shampooing techniques. Topics include scalp analysis, proper hair and scalp cleansing, product selection, and sanitation practices. Emphasis is placed on client care, massage techniques, and preparation for hair services. Upon completion, students will be able to perform shampooing services safely, effectively, and in accordance with industry standards.	
<b>HIV/AIDS AWARENESS (CBT)   2 Hours (Additional)</b> Required to submit application for licensure. This segment is completed with an online course — (CBT) computer-based-training. Students will learn the origin, transmission and prevention of HIV/AIDS required by Florida Statute. Students will also learn the guidelines and principles of cleanliness, safety, and the protection against the spread of disease.	

Charr-Nix's New Generation School of Beauty  
SCHOOL CATALOG

## *Restricted Barbering*

Tuition:	\$8,000.00	Clock Hours:	<b>600 Clock Hours</b>
Non-Refundable Registration:	\$150.00	Credential Issued:	DIPLOMA
Text Books:	\$450.00	Program Length (Weeks):	<b>FT:</b> 17wks / <b>PT:</b> 32wks
Supply Kit:	\$995.00	Program Length (Months):	<b>FT:</b> 4 mos / <b>PT:</b> 8 mos
Graduation Fee:	\$250.00	Program Schedule:	Tue-Sat (9:00AM-4:30PM)
Lab Fee:	\$250.00	Total Hours Per Week:	35 Hrs/Wk
TOTAL PROGRAM COST	<b>\$10,095.00</b>		
<b>Program Description</b>	This course is designed to introduce the student to the science of Barbering through theoretical training and practical application designed to instil good work habits, ethics, good grooming, and professionalism. Skills related to the field of Barbering are introduced, fine-tuned and polished so that upon graduation the student is at an entry level of acceptable performance in the business world of Barbering. The curriculum for this course is developed to prepare students for the Florida State Written and Practical Barbering Examination for Licensure.		
<b>Program Mission &amp; Objectives</b>	The mission of Charr-Nix’s New Generation School of Beauty is to provide quality education in the fields of Cosmetology, Barbering, Nail Specialty, and Facial Specialty, to a diverse population of students. We incorporate emphasis on personal development and a strong work ethic into our programs to ensure our students are adequately prepared and equipped for entry-level employment and passing the Florida state licensing exam(s) in Cosmetology and Barbering.		
<b>Graduation Requirements</b>	In order to graduate from Charr-Nix’s New Generation School of Beauty and receive a diploma, students must complete all requisite hours, obtain a passing grade of 75% or above on the final written theory exam, the successful demonstration of an on-hands evaluation with a score of 75% or higher and have made full payment of financial obligations payable to the school.		
<b>Exams</b>	The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a <i>cumulative</i> academic grade average of 75% to maintain satisfactory attendance progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school’s published Policy for Scheduling and Grading Make-Up Work examinations. Individual student academic records are kept by the school.		

# Charr-Nix's New Generation School of Beauty

## SCHOOL CATALOG

Grading System	Grading Scale		
	A	Excellent	100% - 95%
	B	Good	94% -90%
	C	Average	89% - 75%
	F	Failing/Unsatisfactory	74% & below
Distance Education	None		
Mode of Instruction	Traditional Classroom and School Salon Floor		
Textbooks	Textbook: Milady’s Standard Barbering Hardcover 6 <sup>th</sup> Edition ISBN:9781305100558		
Internship/Externship	Students may select to participate in an Externship, allowing the student an opportunity to complete up to 10% of their program hours at local salons or shops. Students who participate in an Externship will shadow and work alongside a licensed professional in the student’s respective field of training and submit a weekly report outlining the hours and tasks completed. Students must meet eligibility requirements to participate; must have completed 3/4 of program hours, must maintain a 96% attendance rate and a minimum 94% GPA. Externship participation is entirely voluntary and is <b>not</b> a graduation or licensure requirement. (*Note: VA beneficiaries are not eligible for externships)		
Faculty & Qualifications	Instructors must be currently licensed as a Barber the state of Florida and have a minimum 2 years of experience, education and training.		
Employment Assistance/Professional Development	Students will learn about communication skills that include professional ethics, customer service, resume writing, job search skills, preparing for an interview, salesmanship, decorum record-keeping, client service record cards, basic tax responsibilities related to independent contractors, booth renters, employees and employers, marketing and client retention.		
State Requirements/Laws and Regulations	Students will learn the business aspects of barbering and how to maintain accurate records, managing personnel, and selling products.		
Skills and competencies to be acquired by the student	Students will learn the laws and regulations pertaining to barbering, as set by the Department of Business and Professional Regulations. Student will study Professional Ethics.		
Instructional Methods	Demonstration, lecture & classroom participation		

Charr-Nix's New Generation School of Beauty  
SCHOOL CATALOG

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**Units of Instruction**

**R-BBR 001 - FLORIDA LAW & RULES | 125 Hours**

To present an overview of Barbering law and rules and regulations in relation to consumer protection for both health and economic matters. Also includes business principles of barbering, work ethics, life skills, professional image, and preparing for licensure and employment.

**R-BBR 002 - SAFETY, SANITATION, AND STERILIZATION | 170 Hours**

To use chemical agents and ultraviolet rays to sanitize implements and equipment in the shop and promote and protect good health in the community.

**R-BBR 003 – HAIR STRUCTURE AND CHEMISTRY | 90 Hours**

To have a basic understanding of the structure of hair and chemistry and how it relates to the various processes involved in Barbering.

**R-BBR 004 - HAIR CUTTING, TAPER CUTS, FREEHAND, SHEAR OVER COMB, AND CLIPPER OVER COMB, AND STYLE CUTTING (INCLUDING BLOW DRYING) | 125 Hours**

Overview of various techniques and methods for shaping, blending, cutting, and tapering hair, including blow drying.

**R-BBR 005 - SHAMPOOING | 45 Hours**

Learn how to use implements and supplies in shaving, trimming and shaping the client's moustache and beard.

**R-BBR 006 - SHAVING, BEARD AND MUSTACHE TRIMMING | 45 Hours**

This course provides students with foundational knowledge and hands-on training in professional shampooing techniques. Topics include scalp analysis, proper hair and scalp cleansing, product selection, and sanitation practices. Emphasis is placed on client care, massage techniques, and preparation for hair services. Upon completion, students will be able to perform shampooing services safely, effectively, and in accordance with industry standards.

**HIV/AIDS EDUCATION | 2 Hours (CBT)**

Required to apply for licensure. This segment may be completed with an online course (CBT) computer-based-training. Students will learn the origin, transmission and prevention of HIV/AIDS required by Florida Statute. Students will also learn the guidelines and principles of cleanliness, safety, and the protection against the spread of disease.

Charr-Nix's New Generation School of Beauty  
SCHOOL CATALOG

Nail Specialty			
Tuition:	\$5,700.00	Clock Hours:	180 Clock Hours
Non-Refundable Registration:	\$150.00	Credential Issued:	DIPLOMA
Text Books:	\$225.00	Program Length (Weeks):	9 weeks
Supply Kit:	\$250.00	Program Length (Months):	2.5 months
Graduation Fee:	N/A	Program Schedule:	Tue, Thu, Sat (9AM-4:30PM)
Lab Fee:	N/A	Total Hours Per Week:	20 Hrs/Wk
TOTAL PROGRAM COST	\$6,325.00		
Program Description	The <b>Nail Specialty</b> course is designed to introduce the student to the science and art of nails through theoretical and practical application designed to model good work habits, ethics, grooming, and professionalism. The curriculum for this course is developed to prepare students for the Florida State Written and Practical Cosmetology Examination for Licensure.		
Program Mission & Objectives	The mission of Charr-Nix’s New Generation School of Beauty is to provide quality education in the fields of Cosmetology, Barbering, Nail Specialty, and Facial Specialty, to a diverse population of students. We incorporate emphasis on personal development and a strong work ethic into our programs to ensure our students are adequately prepared and equipped for entry-level employment and passing the Florida state licensing exam(s) in Cosmetology and Barbering.		
Graduation Requirements	In order to graduate from Charr-Nix’s New Generation School of Beauty and receive a diploma, students must complete all requisite hours, obtain a passing grade of 75% or above on the final written theory exam, the successful demonstration of an on-hands evaluation with a score of 75% or higher and have made full payment of financial obligations payable to the school.		
Exams	The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a <i>cumulative</i> academic grade average of 75% to maintain satisfactory attendance progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school’s published Policy for Scheduling and Grading Make-Up Work.		

# Charr-Nix's New Generation School of Beauty

## SCHOOL CATALOG

Grading System	Grading Scale		
	A	Excellent	100% - 95%
	B	Good	94% -90%
	C	Average	89% - 75%
	F	Failing/Unsatisfactory	74% & below
Distance Education	None		
Mode of Instruction	Traditional Classroom and School Salon Floor		
Textbooks	<b>Textbooks:</b> Milady’s Standard Nail Technology – 8th Edition. ISBN-13: 978-1-337-78655-3    ISBN-10: 1-337-78655-1 <b>Workbook:</b> Milady Theory		
Internship/Externship	Students may select to participate in an Externship, allowing the student an opportunity to complete up to 10% of their program hours at local salons or shops. Students who participate in an Externship will shadow and work alongside a licensed professional in the student’s respective field of training and submit a weekly report outlining the hours and tasks completed. Students must meet eligibility requirements to participate; must have completed 3/4 of program hours, must maintain a 96% attendance rate and a minimum 94% GPA. Externship participation is entirely voluntary and is <b>not</b> a graduation or licensure requirement. (*Note: VA beneficiaries are not eligible for externships)		
Faculty & Qualifications	Instructors must be currently licensed as a Cosmetologist or Nail Specialist in the state of Florida and have a minimum 2 years of experience, education and training.		
Employment Assistance/Professional Development	Students will learn about communication skills that include professional ethics, customer service, resume writing, job search skills, preparing for an interview, salesmanship, decorum record-keeping, client service record cards, basic tax responsibilities related to independent contractors, booth renters, employees and employers, marketing and client retention.		
State Requirements/Laws and Regulations	Students will learn the laws and regulations pertaining to Nail Specialty, as set by the Department of Business and Professional Regulations. Student will study Professional Ethics.		



# Charr-Nix's New Generation School of Beauty

## SCHOOL CATALOG

<b>Skills and competencies to be acquired by the student</b>	<p>Upon completion of the course requirements, the determined graduate will be able to:</p> <ol style="list-style-type: none"> <li>1. Project a positive attitude and a sense of personal integrity and self-confidence.</li> <li>2. Practice proper grooming and effective communications skills and visual poise.</li> <li>3. Understand employer employee relationships and respect the need to deliver worthy service for value received.</li> <li>4. Perform the basic manipulative skills including manicures, pedicures and nail extensions.</li> </ol>
<b>Instructional Methods</b>	Demonstration, lecture & classroom participation
<b>Units of Instruction</b>	
<b>NAIL 101 - HIV/AIDS AWARENESS   2 Clock Hours</b> Students learn the origin, transmission and prevention of HIV/AIDS required by Florida Statute. Students will also learn the guidelines and principles of cleanliness, safety, and the protection against the spread of disease.	
<b>NAIL 102 - FLORIDA LAWS &amp; RULES   4 Clock Hours</b> Students learn the laws and regulations pertaining to Cosmetology, as set by the Department of Business and Professional Regulations. Student will study Professional Ethics.	
<b>NAIL 103 – SAFETY AND STERILIZATION   4 Clock Hours</b> This unit will introduce the student to the various classifications of bacteria and how bacteria grow in the salon. Further, methods of health, sterilization, sanitation, and infection control, as well as sterilization rules, regulations, and procedures will be covered.	
<b>NAIL 104 - ETHICS   4 Clock Hours</b> Students learn the moral principles and ethical standards essential for developing professional conduct in the workplace while providing services to clients and interacting with fellow coworkers. Students will learn key principles regarding integrity, discretion, emotional stability, effective communication, values and goal setting.	
<b>NAIL 105 – NAIL THEORY, DISORDERS &amp; DISEASES OF THE NAIL   76 Clock Hours</b> Students learn about nails in subjects of nail structure, disorders, diseases, manicuring, pedicuring, nail product chemistry, chemistry and chemical safety, gel nail enhancements, nail art, electric filling, nail tips and forms, nail resin, systems, history, monomer liquid, and polymer powder nail enhancements. Students will learn how to perform client services such as nail fill-in, gel, manicures, pedicures, nail wraps and/or mending, artificial nail removal, polishing and nail art, sculpting using A Form, and tips with overlay.	
<b>NAIL 106 – MANICURE   15 Clock Hours</b> Students learn to perform proper techniques for smoothing and buffing the nails, while understanding the anatomy of nails, chemistry of products and safety precautions. Students are introduced to the overall nail care, including: principles, techniques, tools, manicure table preparation, and various styles of manicure. The course also covers instruction on nail extensions (i.e., acrylics, gel, etc.).	

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**NAIL 107 – PEDICURE | 10 Clock Hours**

Students learn to properly perform techniques for foot care, including sanitizing and soaking, by demonstrating knowledge of the chemistry of products on the skin and implementation. Students will be able to perform procedures for disinfecting and proper maintenance of pedicure equipment.

**NAIL 108 – TIPS WITH OVERLAY | 15 Clock Hours**

Students learn how to apply the acrylic system (liquid and powder) in conjunction with nail tips. During the course students will also learn to apply tips, mix and apply acrylic, shape the nail, apply color, and corrective methods. Students will also learn to adapt treatment to suit the individual needs of clients.

**NAIL 109 – SCULPTING | 10 Clock Hours**

Students will learn the benefits of nail sculpting with acrylic, understand the anatomy & physiology, and will be able to demonstrate health & safety practices while performing techniques (incl. forms and acrylic).

**NAIL 110 – NAIL WRAPPING & MENDING | 10 Clock Hours**

During this course students are introduced to the art of nail wrapping and will learn the safety and sanitation precautions required in performing nail wraps.

**NAIL 111 – NAIL CLIPPING & FILL INS | 10 Clock Hours**

Students learn how to achieve different shapes and lengths; square and oval shape; straight across tip with rounded ends; square or rectangular: straight across with no rounding at the edges, round: slightly tapered; extends just past fingertip.

**NAIL 112 – ARTIFICIAL NAIL REMOVAL | 5 Clock Hours**

Students will demonstrate the proper techniques for removing artificial nail tips, proper procedure and precautions for fabric wrap removal, French nail tip removal, and the removal of liquid and powder nail enhancements.

**NAIL 113 – POLISH & NAIL ART | 10 Clock Hours**

Students will be introduced to nail art, color theory in nail art, the basic techniques used in hand-painted nail art, 3-D nail art, and use of stencils and stamping.

**NAIL 114 – GEL NAILS | 5 Clock Hours**

Students will learn the different types of gels and identify the supplies needed for gel application. Students will gain knowledge of light-cured gels, the chemistry of gels, and discover the difference between LED and UV lights used to cure gels. Students will also learn how to store, use, and remove gels in the salon.

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Facial Specialty			
Tuition:	\$6,300.00	Clock Hours:	260 Clock Hours
Non-Refundable Registration:	\$150.00	Credential Issued:	DIPLOMA
Text Books:	\$225.00	Program Length (Weeks):	13 weeks
Supply Kit:	\$250.00	Program Length (Months):	3 months
Graduation Fee:	N/A	Program Schedule:	Tue - Sat (1PM-5PM)
Lab Fee:	N/A	Total Hours Per Week:	20 Hrs/Wk
TOTAL PROGRAM COST	\$6,925.00		
Program Description	The Facial Specialty program is designed to introduce the student to the science of facials through theoretical and practical application designed to model good work habits, ethics, grooming, and professionalism. The curriculum for this course is developed to prepare students for the Florida State Written and Practical Cosmetology Examination for Licensure.		
Program Mission & Objectives	The mission of Charr-Nix’s New Generation School of Beauty is to provide quality education in the fields of Cosmetology, Barbering, Nail, Specialty, and Facial Specialty, to a diverse population of students. We incorporate emphasis on personal development and a strong work ethic into our programs to ensure our students are adequately prepared and equipped for entry-level employment and passing the Florida state licensing exam(s) in Cosmetology and Barbering.		
Graduation Requirements	In order to graduate from Charr-Nix’s New Generation School of Beauty and receive a diploma, students must complete all requisite hours, obtain a passing grade of 75% or above on the final written theory exam, the successful demonstration of an on-hands evaluation with a score of 75% or higher and have made full payment of financial obligations payable to the school.		
Exams	The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic (qualitative) learning. Students are assigned both academic learning (written exams) and a number of practical evaluations. Academic learning is evaluated during each unit of study, using class quizzes, written exams and practical tests. Practical skills are evaluated according to course rubrics adopted by the school and provided to students. Students must maintain a cumulative academic grade average of 75% to maintain satisfactory attendance progress. Students may make up failed or missed tests and incomplete assignments, in accordance with the school’s published Policy for Scheduling and Grading Make-Up Work.		
Grading System	Grading Scale		
	A	Excellent	100% - 95%
	B	Good	94% -90%
	C	Average	89% - 75%
	F	Failing/Unsatisfactory	74% & below

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<b>Distance Education</b>	None
<b>Mode of Instruction</b>	Traditional Classroom and School Salon Floor
<b>Textbooks</b>	<b>Textbooks:</b> Milady's Standard Cosmetology 13th Edition. ISBN-13: 978-1-111-30689-2 ISBN-10: 1-111-30689-3
<b>Internship/Externship</b>	Students may select to participate in an Externship, allowing the student an opportunity to complete up to 10% of their program hours at local salons or shops. Students who participate in an Externship will shadow and work alongside a licensed professional in the student's respective field of training and submit a weekly report outlining the hours and tasks completed. Students must meet eligibility requirements to participate; must have completed 3/4 of program hours, must maintain a 96% attendance rate and a minimum 94% GPA. Externship participation is entirely voluntary and is <b>not</b> a graduation or licensure requirement. (*Note: VA beneficiaries are not eligible for externships)
<b>Faculty &amp; Qualifications</b>	Instructors must be currently licensed as a Cosmetologist in the state of Florida and have a minimum 2 years of experience, education and training.
<b>Employment Assistance/Professional Development</b>	Students will learn about communication skills that include professional ethics, customer service, resume writing, job search skills, preparing for an interview, salesmanship, decorum record-keeping, client service record cards, basic tax responsibilities related to independent contractors, booth renters, employees and employers, marketing and client retention.
<b>State Requirements/Laws and Regulations</b>	Students will learn the laws and regulations pertaining to aesthetics and facials, as set by the Department of Business and Professional Regulations. Student will study Professional Ethics.
<b>Skills and competencies to be acquired by the student</b>	Upon completion of the course requirements, the determined graduate will be able to: Project a positive attitude and a sense of personal integrity and self-confidence. Practice proper grooming and effective communications skills and visual poise. Understand employer-employee relationships and respect the need to deliver worthy service for value received.
<b>Instructional Methods</b>	Demonstration, lecture & classroom participation
<b>Units of Instruction</b>	
<b>FAC 101 - HIV/AIDS AWARENESS   4 Clock Hours</b> Students will learn the origin, transmission and prevention of HIV/AIDS required by Florida Statute. Students will also learn the guidelines and principles of cleanliness, safety, and the protection against the spread of disease.	

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**FAC 102 - FLORIDA LAWS & RULES | 5 Clock Hours**

Students will learn the laws and regulations pertaining to Cosmetology, as set by the Department of Business and Professional Regulations. Student will study Professional Ethics.

**FAC 103 – ETHICS | 72 Clock Hours**

Students will learn the business aspects of cosmetology and how to maintain accurate records, managing personnel, and selling products.

**FAC 104 - BACTERIOLOGY, STERILIZATION, HYGIENE AND SANITATION | 10 Clock Hours**

This unit will introduce the student to the various classifications of bacteria and how bacteria grow in the salon. Further, methods of health, sterilization, sanitation, and infection control, as well as sterilization rules, regulations, and procedures will be covered.

**FAC 105 – CHEMISTRY, PRODUCT AND PRODUCT SAFETY | 8 Clock Hours**

This course equips students to define chemistry and its branches: organic and inorganic chemistry. Topics include: Explain matter and its structure. –Discuss the properties of matter and how matter changes. –Understand how acid, alkaline and pH affects the skin. –Explain pH and the pH scale. –Explain the differences among solutions, suspensions, and emulsions.

**FAC 106 – BASIC OF ELECTRICITY, LIGHTING AND MAGNIFICATION | 9 Clock Hours**

The course is designed to teach students how to define the nature of electricity and the two types of electric current. –Define electrical measurements. –Understand the principles of electrical equipment safety. –Describe the types of electrotherapy and their uses. –Explain electromagnetic radiation and the visible spectrum of light. –Describe what the acronym laser stands for. –Describe the colors of light in the LED therapy and their benefits for the skin.

**FAC 107 - SKIN THEORY, BASIC DERMATOLOGY, SKIN DISORDERS, AND SKIN DISEASE | 5 Clock Hours**

Students will be instructed in the knowledge of skin disorders and diseases and the analysis and treatment of these disorders. Before performing services or selecting products, the client's skin type and conditions must be analyzed and appropriate treatment determined. This course includes the study of the structure and composition of the tissue as well as the study of function of the skin. Students will be instructed in the effects that each service performed will have on the client's skin.

**FAC 108 – BASIC FACIALS AND TREATMENTS, CONSULTATIONS, CONTRAINDICATIONS | 66 Clock Hours**

Students learn the benefits and key elements of the basic facial treatments; understand the treatment needs for dry, dehydrated, mature, sensitive, and oily skin. –Describe acne facials and home care. –Discuss men's skin care and treatments. Students will be able to perform step-by-step facial treatments and decontamination procedures, while providing a safe environment for clients.

**FAC 109 – HAIR GROWTH REMOVAL, WAXING AND MANUAL EXTRACTIONS | 8 Clock Hours**

Students will understand the morphology of hair and be able to explain the cycle of hair growth. This course teaches the methods of permanent and temporary hair removal, helping the student to identify different hair removal equipment, tools, and accessories. Student learns how to provide a thorough consultation with clients before hair removal and will also learn how to perform basic face and body waxing techniques.

**FAC 110 – MAKE-UP APPLICATION & COSMETIC TREATMENTS | 13 Clock Hours**

Students will be able to demonstrate an understanding of cosmetic color theory; identifying the different types of cosmetics and their uses. – how to prepare the makeup station and supplies for clients. – how to perform makeup consultations, determine a client's needs, and how to fill out client charts. –Demonstrate how to choose products

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and colors and then apply them using the appropriate techniques. Students will learn procedures for basic corrective makeup.

### **FAC 111 – FACIALS, MANUAL AND MECHANICAL | 40 Clock Hours**

Students –Identify the basic concepts of electrotherapy. –Describe the contraindications for machines. –Understand how to maintain a hot-towel cabinet. –Use and maintain the magnifying lamp. –Describe the purpose of the Wood's Lamp. –Be familiar with the brush machine. –Safely use and maintain the steamer. –Explain how the vacuum machine is used. –Understand how galvanic machines are used. –Be familiar with the high-frequency machine. –Explain how the spray machine is used. And learn how to make informed decisions when purchasing equipment

### **FAC 112 – HAIR REMOVAL, TWEEZING, WAXING, THREADING, AND SUGARING | 5 Clock Hours**

Students learn the morphology of hair and will be able to identify the hair growth cycle. The course highlights lessons that will describe the methods of permanent and temporary hair removal. –Identify different hair removal equipment, tools, and accessories. –Name the contraindications for hair removal. –Provide a thorough client consultation before hair removal. –Safely perform basic face and body waxing techniques.

### **FAC 113 – EYELASH APPLICATION, INDIVIDUAL AND SEMI-PERMANENT LASHES ( LASH AND BROW TINTING) | 15 Clock Hours**

Students learn the History and Career opportunities and other exciting lessons; Eye and Eyelash Anatomy and Physiology, Disorders, Diseases, and Allergies of the Eye Area, Client Safety and Infection Control Tools, Products, and Ingredients, Eyelash Extension Application Eyelash and Eyebrow Chemical Services, and Building an Eyelash Business.

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6200 20th Street, Suite 694-B, Vero Beach, FL 32966 (772) 925-1073

## *Student Pre-Enrollment Acknowledgement*

Student Name: \_\_\_\_\_ Program of Interest: \_\_\_\_\_

**I attest to receiving an electronic copy of the school's catalog prior to enrollment and prior to issuing any payments and fees to the school.** By checking the boxes below, I acknowledge that I have received and understand the written information listed below.

- ☐ 1. **Admissions requirements**
- ☐ 2. **School's Mission/Purpose**
- ☐ 3. **The school's licensure status:** with the state of Florida's Commission for Independent Education (CIE)
- ☐ 4. **Description of physical facilities**
- ☐ 5. **Program course outlines and curricula**
- ☐ 6. **Financial obligation disclosure:** Tuition, fees, payment plans, financial aid, and loan repayment responsibility
- ☐ 7. **Cancellation and Refund Policy.**
- ☐ 8. **Graduation & Final Exam Requirements**
- ☐ 9. **Transferability of Credits:** Policy for transferring credits to and from other institutions.
- ☐ 10. **Satisfactory Academic Progress (SAP Evaluations).**
- ☐ 11. **Licensing Requirements,** regulated by the Florida Department of Business and Professional Regulation (DBPR).
- ☐ 12. **Factors that may preclude an individual from obtaining licensure or employment in the field for which training is provided:** Regulatory Restrictions, Physical Limitations & Employer Requirements.
- ☐ 13. **Job Placement Assistance:** Information regarding job placement assistance provided by the school and limitations thereof. I understand that the school does not guarantee employment or specific wages.
- ☐ 14. **The school's most recent Graduation, Licensure, and Job Placement Rates.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian (of Minor under age 18)

\_\_\_\_\_  
Date